



Christian County Commission

100 West Church St, Room 100
Ozark, Missouri 65721

Thursday, April 11, 2019 April Term	Convene: 8:50 a.m.	Location: The Christian County Historic Courthouse
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Attendee Name	Title	Status	Arrived	Departed
Ralph Phillips	Presiding Commissioner	Present	8:50 a.m.	11:39 a.m.
Mike Robertson	Eastern Commissioner	Present	8:50 a.m.	11:39 a.m.
Hosea Bilyeu	Western Commissioner	Present	8:50 a.m.	11:39 a.m.
Krista Cronin	Executive Assistant	Present	8:50 a.m.	11:39 a.m.

8:50 a.m.

Attendees: Diane Stalder, Trish Ramage, HR Director Amber Bryant

A quorum was established.

8:52 a.m.

Attendees: Diane Stalder, Trish Ramage, HR Director Amber Bryant

Eastern Commissioner Robertson moved to approve the agenda for today, April 11, 2019, as published.
Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

8:55 a.m.

Attendees: Diane Stalder, Trish Ramage, HR Director Amber Bryant, Highway Administrator Miranda Beadles, Rhonda Purvis, Auditor Amy Dent

The Commissioners took up minutes and financials. Presiding Commissioner Phillips noted that an emergency repair was made to the sally port at the Judicial Center on April 10, 2019, at the cost of \$8,815.00.

Western Commissioner Bilyeu moved to approve Christian County Commission's regular session minutes from April 8, 2019. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

8:56 a.m.

Attendees: Diane Stalder, Trish Ramage, HR Director Amber Bryant, Highway Administrator Miranda Beadles, Rhonda Purvis, Auditor Amy Dent

Eastern Commissioner Robertson moved to approve Christian County Commission's closed session minutes per RSMo 610.021.2 (regarding real estate) from April 8, 2019. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

9:00 a.m.

Attendees: Diane Stalder, Trish Ramage, HR Director Amber Bryant, Highway Administrator Miranda Beadles, Rhonda Purvis, Auditor Amy Dent, Chantel McGinnis, Captain Koch, Treasurer Karen Matthews, Rance Burger with the Christian County Headliner

The Commission met with Amber Bryant, HR Director, in regards to Human Resources policy. Ms. Bryant reviewed the policy as it related to the personnel action form, separation of employment, benefits affected by termination, discipline, termination, travel, county-owned vehicles, employee responsibility, and personal vehicle usage. She then presented the updated "Mileage/Expense Reimbursement Request Form". Discussion was held, and Ms. Bryant will revisit the travel and county-owned vehicles sections of the policy, and then bring them back to the Commission for review. No action was taken.

9:30 a.m.

Attendees: Trish Ramage, Rhonda Purvis, Chantel McGinnis, Rance Burger with the Christian County Headliner, HR Director Amber Bryant, Auditor Amy Dent, Captain Koch, Diane Stalder

The Commission met with presenter Amber Bryant, HR Director, in regards to her quarterly report. Ms. Bryant presented her report. Eastern Commissioner Robertson moved to approve the quarterly report as presented by HR Director Amber Bryant. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

9:45 a.m.

Attendees: Rhonda Purvis, Auditor Amy Dent, Chantel McGinnis, Captain Koch, Diane Stalder, Rance Burger with the Christian County Headliner, Cindy Childress, Prosecutor Amy Fite, Rick McCasline and Mike Sutton with DeWitt & Associates, Michael Younglove with Paragon Architecture, Circuit Clerk Barb Stillings, Building and Maintenance Supervisor Richard Teague

The Commission met with presenters from Paragon Architecture and DeWitt & Associates in regards to a construction update.

Mr. Sutton provided the Commission with a Contingency Tracking Sheet, showing a remaining balance of \$63,277.49. Auditor Dent noted that the total amount spent on the Circuit Court Building project as of today, April 11, 2019 is \$10,081,573.44, which does not include projected expenses nor funds for the remodeling of the Justice Center. Mr. Younglove estimated the preliminary cost of the Justice Center renovations to be approximately \$184,627.00.

It was noted that the funds utilized for expenses outside of the plan (including furniture, televisions, artwork) have taken away from the reserve for the remodeling of the Justice Center.

The Commission noted that their previous vote to move forward with the Justice Center renovations is still valid. Presiding Commissioner Phillips noted that if renovations cannot be completed in their entirety due to lack of funds, he would like the offices for the criminal investigators to be a top priority. Eastern Commissioner Robertson agreed.

Mr. Younglove then presented Proposal Request #14 in the amount of \$5,833.00. This request includes changes to the audio/visual system, and if approved would come out of project contingency funds. The changes included adding the image of the Missouri state seal to the system monitors inside each courtroom when no other image is projected to video display monitors, at a cost of \$1,217.58, and the provision of assisted listening devices to meet ADA requirements. Presiding Commissioner Phillips said that being ADA compliant is not up for discussion, however, the seal is not a necessary expense. Eastern Commissioner Robertson agreed. Circuit Clerk Stillings noted that she will research different assisted listening devices before making a recommendation to the architect. Eastern Commissioner Robertson then moved to not approve the spending of County funds for the purchase of the state seal to be displayed on the monitors in the Circuit Court Building. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

10:22 a.m.

Attendees: Rhonda Purvis, Auditor Amy Dent, Chantel McGinnis, Captain Koch, Diane Stalder, Rance Burger with the Christian County Headliner, Cindy Childress, Prosecutor Amy Fite, Rick McCasline and Mike Sutton with DeWitt & Associates, Michael Younglove with Paragon Architecture, Circuit Clerk Barb Stillings, Building and Maintenance Supervisor Richard Teague

Mr. Younglove then presented Pay Application #17 in the amount of \$432,009.80. Discussion was held regarding the discrepancy in the amounts invoiced, payed, and contingency funds remaining in the Circuit Court Building project. Western Commissioner Bilyeu asked that before the Commission meets again with Paragon Architecture and DeWitt & Associates that Mr. Younglove, Mr. Sutton, and Auditor Dent meet in order to obtain accurate numbers. Mr. Younglove then presented the updated total project cost sheet. Western Commissioner Bilyeu moved to approve Pay Application #17. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

11:15 a.m.

Attendees: Clerk Kay Brown, Diane Stalder

The Commission met with presenter Kay Brown, Christian County Clerk, in regards to the certification of the April 2019 election. Clerk Brown presented her certification. Eastern Commissioner Robertson moved to approve the certification of the April 2019 election. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

11:21 a.m.

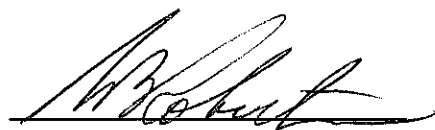
Attendees: Diane Stalder, Cindy Childress, Circuit Clerk Barb Stillings

The Commission met to discuss the utilization of unoccupied space, specifically the offices located on the north side of the second floor of the Historic Courthouse (previously utilized by the courts). It was noted that all buildings and offices are under the control of the County Commission. No action was taken.

11:39 a.m.

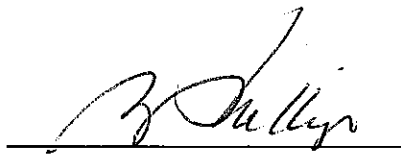
Attendees: Diane Stalder, Cindy Childress, Circuit Clerk Barb Stillings

The meeting was adjourned.



Date: 04.22.2019

Eastern Commissioner
Mike Robertson



Date: 4.22.19

Presiding Commissioner
Ralph Phillips



Date: 4-15-19

Western Commissioner
Hosea Bilyeu